

City Council Meeting Minutes

Regular Meeting

April 15, 2026

THE CITY COUNCIL OF THE CITY OF MUNDAY, TEXAS MET ON THIS DAY IN REGULAR SESSION IN THE PERRY PATTON COMMUNITY CENTER AT 5:00 P.M. Mayor Karen Longan called the meeting to order at 4:59 P.M. Council members present Joyce Sanders, Jayla Sanchez, Skye Urbanczyk, and Ryan Redder.

City Staff present: City Manager-David Caldwell, City Secretaries- Jasmine Patchett and Liz Herring, and Municipal Judge-Laura Hampel, City Attorney- Dan Branum

Visitors: Linda Oustad, Mary Huffman, Troy Parton, Lina Trevino, Alejandro Trevino, Becky Offut, Judith Hobert, Jennifer Hodges, Albert & Rebecca DeLeon, Chris Mendoza, George & Linda Oustad, Cindy Thompson, Sandy King, Jerry Sanders, Eddie Blackburn

Invocation/Pledge: David Caldwell / Karen Longan

Public Comments: None

Item 1. Swore in Karen Longan as Mayor. Mayor Pro-Tem swearing in was scheduled for next month.

Item 2. Heard, discussed, and acted appointing incumbent, Kevin Smith to the NCTMWA board. Ryan Redder motions. Jayla Sanchez 2nd. All for.

Item 3. Heard, discussed, and acted on IT. City Manager, David Caldwell explained the city is under no contract with current IT company, Phoenix Technology. He has been in talks with Kingdom Tech and explained how there is only an \$80 difference in cost but how much more they offer, including phishing training and Microsoft Office 365. Joyce Sanders motions to approve switching to Kingdom Tech after David Caldwell returns from vacation in May. Ryan Redder 2nd. All for.

Item 4. Heard, discussed, and acted on Municipal Judge salary. City Manager, David Caldwell stated how it is his policy to have an annual 3% raise and that Laura Hampel is due for a raise to bring her up to \$12,019. Jayla Sanchez motions to approve raise. Ryan Redder 2nd. All for.

Item 5. Heard, discussed, and acted on police pay. Current budget has \$66K allocated for police pay. Council members inquired about possibly providing housing for policemen. David Caldwell has interviewed 1 person as of council meeting. There is also an advertisement that will be running on KTXS. Ryan Redder motions to offer \$65K with the option of housing. Jayla Sanchez 2nd. All for.

Item 6. Heard and discussed First Draft Expense Budgets. David Caldwell said we need to watch our spending after experiencing some unexpected expenses. David will present the first draft of the revenue budgets next month.

Item 7. Heard, discussed, and acted on Procurement Policy. TML recommended the city makes the procurement policy into an ordinance. The ordinance will set limits on spending. City Manager is approved up to \$3K. With city council in the loop, \$3-29K may be spent. \$29K and up requires a vote from council and must be executed by the mayor. David Caldwell stated he will forward the Procurement Policy Ordinance to city attorney, Dan Branum, so that he may read over it.

Item 8. Heard, discussed, and acted on amending the current RV Ordinance. Minimum acreage was reduced from 3 to 2.5 acres. Council also stated that any RV parks that were previously grandfathered in, may not make changes such as expanding, without first getting approval from city council. Ryan Redder motions to approve the amendments. Skye Urbanczyk 2nd. All for.

Item 9. Heard, discussed, and acted on RV permits. There were no new applications nor were there any previously denied applicants present. Joe Bejar, whose application had previously been rejected, had sent Jayla Sanchez a message prior to the meeting stating that he had believed City Manager, David Caldwell, had given him the green light to go ahead continue with plumbing and electrical work as he believed he would be grandfathered in. Due to size requirements and other concerns from the neighborhood, Joe Bejar was once again denied the RV Permit. A second applicant, Tracy Spaeth had also contacted Jayla Sanchez appealing the council's previous decision to reject his permit. He stated he had permission from the only neighbor. Due to his lots not meeting size requirements, he was also rejected.

Item 10. Heard, discussed, and acted on delinquent water bills. David Caldwell presented a list showing accounts 1,000 days delinquent. Most of these have been sent to collections. Other accounts removed due to errors in the system. After red slips being hung on doors of current past due accounts on March 20, 2026, the city collected \$7k in revenue.

Item 11. Heard, discussed, and acted on employment matters. Council went into executive session at 5:40 PM. Executive Session ended at 5:57 PM. Jayla Sanchez motioned to honor remaining contract of Chief of Police, Albert DeLeon through July 14, 2026. Skye Urbanczyk 2nd. All for.

Item 12. Heard, discussed, and acted on a date for May 2026 meeting. It was discussed that meetings need to stay consistent so that the public is aware of when they will be held. Next month's meeting will be held on the regularly scheduled date of Tuesday, May 12, 2026 at 6:00 PM.

Item 13. Heard, discussed, and acted on the following-

A. Previous Minutes- Council reviewed and approved with the amendment of April 1, 2026 Special Meeting minutes to reword "Karen shut down Lina" to read "discussed the law that allows discussion on each topic agenda item.

B. City Judge Report.

C. Knox County Sheriff, Chris Mendoza presented police report. He also shared that the commissioner's court had met and discussed charging the city \$500 per day/ \$15,000 month. If the council wished, they could attend the next commissioner's court meeting and discuss the quoted cost.

D. Reviewed Monthly financial report.

E. City Managers report. – discussed various topics.

Ryan Redder motions to approve all topics, with the amendment of the Special Meeting minutes of the April 1, 2026 meeting. Joyce Sanders 2nd. All for. Motion passed.

Meeting adjourned 6:26 pm.

ATTEST:

Jasmine Patchett, City Secretary

ATTEST:

Karen Longan, Mayor