

City Council Meeting Minutes

Regular Meeting

January 14th, 2025

THE CITY COUNCIL OF THE CITY OF MUNDAY, TEXAS MET ON THIS DAY IN REGULAR SESSION IN THE CITY OF MUNDAY CONFERENCE ROOM AT 6:00 P.M. Mayor Robert Bowen called the meeting to order at 6:00 P.M. Council members present Mayor Pro-Tem Karen Longan, Exa Lee Smith, Joyce Sanders, Jayla Sanchez and Skye Urbanczyk.

City Staff present: City Manager-David Trevino, City Secretary-Jasmine Patchett, Officer Reyes Bermea and Municipal Judge Laura Hampel.

Visitors: Mitzi Welch, Jay Gage, Matthew Potysman, Rebeca Carranza, Carolina Torres, Leroy Torres, Dan Barnum

Invocation/ Pledge-Jay Gage

Public Comments: No public comments

Item 1: Hear, discuss, and revisit Knox County Appraisal District Board appointment. Mitzi Welch addressed that Jeremy Wilson is not up to be reappointed until December of 2025. Mitzi Welch then explained the qualifications to be on the Board of Directors for Knox County Appraisal District. Council Members were informed Jeremy Wilson does meet all qualifications needed for Board of Directors for the Knox County Appraisal District.

Item 2: Hear, discuss City Website update. Matthew Potysman updated Council about the website being up and running January 20th.

Item 3: Hear, discuss, and consider new City Attorney for City of Munday. Dan Barnum spoke to the Council about his qualifications and would like to be considered for the City Attorney position. David Trevino informed Council that a posting would be needed to be put on the TML website before we could consider anyone for the position.

Item 4: Hear, discuss, and act on updating CUSI billing system. Council was given the information on how much it would be to update billing to be able connect with QuickBooks. Council was informed \$2,000 would be the total to update just to QuickBooks. \$11,000 and then \$600 a month would be needed for to update the whole billing system. Council chose to just update with the \$2,000. Councilwomen Skye Urbanczyk motioned to approve the \$2,000 dollar update to CUSI billing system, Second by Councilwomen Karen Longan.

All for, motion passed

Item 5: Hear, discuss, Hotel/Motel tax and possible update ordinance. David Trevino stated that tax percent was 6% but was still going to verify percentage.

Item 6: Hear, discuss, act on City ordinances signature on citation of violations. City manager is responsible for sending out City Code violations. If citation is needed police chief will issue the ticket.

Item 7: Hear, discuss, and act on calling the City's local election for May 3rd, 2025 for Mayor and two councilmen seats. Skye Urbanczyk motioned to call the city elections May 3rd, 2025. Second by Councilwomen Joyce Sanders.

All for, motion passed

Item 8: Hear, discuss, and consider possible new meeting room for City Council meetings to accommodate the public. Council discussed other possible locations including City Fire hall meeting room. Nothing was agreed upon, Item tabled for further discussion.

Item 9: Hear, discuss, and introduce new Police Officer Reyes Bermea for the City of Munday. Mr. Bermea introduced himself to the City Council. Mr. Bermea gave Council his qualifications and is very happy to serve Munday.

Item 10: Hear, discuss update on City Ordinance. City Council heard currant update on current City code violations.

Item 11: Hear, discuss, and act on the following monthly reports:

- A. Previous minutes. Council read over previous minutes. Mayor Robert Bowen asked for motion to accept previous minutes, Councilwomen Jayla Sanchez motioned, Councilwomen Skye Urbanczyk second.
All for, motion passes
- B. City Judge Report. Council looked over City Judge report. No problems or questions. Mayor Robert Bowen asked for motion to accept City Judge report. Councilwomen Karen Longan motioned, Councilwomen Jayla Sanchez second.
All for, motion passes.
- C. Munday Police report. Council looked over City Police report. Mayor Robert Bowen asked to motion to accept City Police report, Councilwomen Jayla Sanchez motioned, Councilwomen Exa Lee Smith second.
All for, motion passes.
- D. Monthly Bills. Council looked over Monthly Bills. Mayor Robert Bowen asked to motion to accept Monthly Bills report, Councilwomen Jayla Sanchez motioned, Councilwomen Joyce Sanders second.
All for, motion passes.
- E. Review monthly bank statement. Council reviewed Monthly statements. Mayor Robert Bowen asked to accept monthly bank statements. Councilwoman Exa Lee Smith motioned, Councilwomen Karen Longan second it.

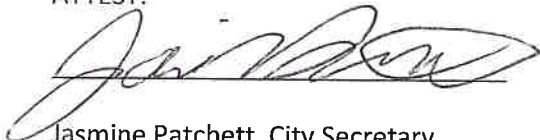
All for, motion passed.

- F. City Manager report. Council reviewed City Manager report. Mayor Robert Bowen asked for motion to except. Councilwomen Skye Urbanczyk motioned, Councilwomen Exa Lee Smith Second.

All for, motion passes.

There being no other discussion, Mayor Bowen adjourns the City Council Regular Meeting at 8:00 P.M.

ATTEST:



Jasmine Patchett, City Secretary

ATTEST:



Robert Bowen, Mayor